



AT MILLCREEK
 4500 Hammocks Drive • Erie, PA 16506
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 manager@thehammocksatmillcreek.com



RENTAL APPLICATION

To be turned in with each application:
 Completed and signed application
 Copy of Valid Photo ID
 Proof of Income (W2 or 2 most recent pay stubs)

Notice: Each Co-Applicant/Co-Signer must complete a separate Rental Application Form and pay the \$40.00 screening fee

The undersigned hereby makes application to rent apartment # _____ located at _____
 beginning on _____ ending on _____, at a monthly rental of \$ _____

PLEASE TELL US ABOUT YOURSELF

FULL NAME _____ Phone () _____
 Social Security No. _____ Date of Birth _____ Email: _____
 NAME of Co-Applicant (If applicable) _____ Phone () _____
 List All Other Occupants _____
 Driver's License Number & State _____

PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 3 YEARS (Beginning With Current Address)

CURRENT ADDRESS _____ Zip Code _____
 Month & Year Moved In _____ Reason for Leaving _____
 Owner or Landlord _____ Phone () _____ Monthly Payment \$ _____
PREVIOUS ADDRESS (If within 3 years) _____
 Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
 Owner or Landlord _____ Phone () _____

PLEASE GIVE YOUR EMPLOYMENT/INCOME INFORMATION

YOUR STATUS: Employed Full-Time Employed Part-Time Student Retired Not Employed

CURRENT EMPLOYER (Or Most Recent) _____
 Address _____ Phone () _____
 Date(s) Employed / From _____ To _____ Position _____
 Supervisor _____ Your Net Monthly Salary \$ _____ Household Net Monthly Income \$ _____
PREVIOUS EMPLOYER _____
 Address _____
 Date(s) Employed / From _____ To _____ Position _____ Supervisor _____

If there are other sources of income you would like us to consider, please list below:

Amount \$ _____ Source _____



PLEASE LIST YOUR BANK AND CREDIT REFERENCE

Please list banking information:	Name/Branch:	City/State:	Telephone:
Please list other credit reference (if applicable):	Name/Branch:	City/State:	Telephone:

HAVE YOU OR CO-APPLICANT EVER?

Been sued for non-payment of rent? Yes No Declared Bankruptcy? Yes No
Been evicted or asked to move out? Yes No Broken a Lease? Yes No
Been sued for Damages to Property? Yes No

PET INFO

(Maximum of 2 pets per apartment are allowed)

Type of Pet(s): _____ Age(s): _____

Description: _____

VEHICLE INFO

Make: _____ Model: _____ Color: _____ Plate#: _____

Please indicate any additional information that might help management evaluate your application:

How did you hear about our property / company? _____

IN CASE OF PERSONAL EMERGENCY, Notify: _____ **Relationship:** _____
Full Address: _____
Home Phone: _____ **Work Phone:** _____

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable on the 1st day of each month. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements made above be a misrepresentation or not a true statement of fact, the owner or his agent may reject, without stating any reason for so doing, the applicant, thereby waiving any claim for damages by reason of non-acceptance. I hereby deposit a non-refundable application fee in the amount of \$40.00.

Upon acceptance of this application, I will have three (3) business days to submit a non-refundable "administrative fee" in the amount of \$350.00 in the form of a money order or personal check, which will be considered non-refundable when paid, regardless of whether this payment is made on the first, second or third business day. The "administrative fee" is required to hold a specific apartment for the applicant. If I fail to execute a twelve (12) to sixteen (16) month lease for the above described premises, the "administrative fee" will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character and reputation.

By signing below, applicant recognizes that the Landlord or his agent may investigate the credit background and criminal background of the applicant, obtain income verification from employer, contact present or previous Landlord(s) for references, and that a full disclosure of facts may be made to the Landlord. The above information, to the best of my knowledge, is true and correct.

Applicant Signature: _____ Date: _____