

NEWSLETTER

January-February 2022 Issue

THE TEAM



Candace Roberts
Resident Manager

Cheryl Dylewski
Leasing Consultant

Kory Lesonik
Maintenance Coordinator

William Blair
*Maintenance Operations
Manager*

Office Address
1541 West 54 Street
Apartment 3
Erie, PA 16509

Office Hours
Monday-Friday:
8:00am-4:30pm

Office Phone:
814-838-9640

Emergency Maintenance:
877-275-6480

MANAGER'S CORNER

We would like to welcome all of our new residents to Winchester Apartments and Townhomes! We are happy to have you here!

The leasing office at Winchester Apartments and Townhomes is temporarily closed. Residents may continue to utilize the drop box at the Winchester office, it is checked regularly. If you need assistance, please visit our main office at 2315 West Grandview Blvd. or call Cheryl at 814-838-9640 extension 101.

As a reminder, masks will be required in our offices regardless of vaccination status.

Best,

Winchester Apartments and Townhomes Management

RESIDENT REFERRAL

FRIENDS

Make the best neighbors

We love having you as a resident at *Winchester Apartments and Townhomes* and would love to have your friends here too! Pick your neighbors and make a little extra cash at the same time!

Be sure your friends put your name on their application!

**You need to be a current resident and the new resident must agree to a 12 month lease.

FACEBOOK

We are excited to offer you an additional way to stay up-to-date on your apartment communities events, specials and activities as well as what is currently happening at Riedman Apartments. Please "LIKE" our Facebook page

["Riedman Apartments"](#) and join in on the fun!



APPFOLIO

If you have not yet activated your resident portal please contact the leasing office to get an activation link.

The Appfolio logo consists of the word "appfolio" in a lowercase, rounded, blue font, with "PROPERTY MANAGER" in a smaller, uppercase, blue font below it.
PROPERTY MANAGER

COMMUNITY NOTES

Pet Waste

All dog waste must be picked up and properly disposed of immediately. There are dog waste stations throughout the property for your use.

Pet Leashes

All pets are required to be on a leash at all times

Trash

Please make sure that trash is not being left on porches, balconies or outside of the apartments. Trash should be taken immediately to the dumpsters.

PLOWING + SNOW REMOVAL

Snow plowing schedules are now available
Please see your building's bulletin board for additional information

Shovels and salt are available inside every building's lobby for your convenience.

We will be snow blowing all common areas this year.

In order for the snow removal to be successful, we ask that all personal belongings are removed from sidewalks and other common areas. When parking vehicles, please be sure that bumpers are not overhanging onto the sidewalks. This will ensure that snow removal is done efficiently and avoid any accidental vehicle damage.

Snow blowing will be done *once daily* for any snow fall greater than 3 inches. We ask that you please be patient with us as this is our first year and may have some learning curves.

SERVICE REQUESTS



Online:

Log into your resident portal on *AppFolio*
Click *Maintenance*
select *Request Maintenance*

Phone:

Call 814-838-9640
Press 1 Existing Resident
Press 1 Enter a Work Order

NEED SPACE?

Riedman offers Store "N Lock of Erie at very reasonable prices. We have sizing ranging from 3 X 5 up to 10 X 30 at prices ranging from \$35 to \$160. The facility is located right behind our main office on West Grandview.

The leases are month to month and can be pro-rated for partial month move ins. We also sell locks! Give Cheryl a call at (814) 838-9640 to reserve one today!