



# NEWSLETTER

March-April 2023 Issue

## THE TEAM



**Angela Smith**

*Resident Manager*

**Anthony Cavallaro**

*Leasing Consultant*

**Mark Button**

*Maintenance Supervisor*

**Tony Williamee**

*Maintenance*

**Ann Button**

*Maintenance/Cleaner*

**Office Hours**

Monday-Friday  
8:00am-5:00pm

**Office Phone:**

607-962-3110

## POTLUCK



April 12th 6—8pm  
Please bring a dish to pass.  
We will provide chili and  
Cornbread. Sign up sheet will  
be available in the clubhouse.

## COFFEE HOUR

Join us for coffee  
hour, 2nd Friday  
every month,  
10 to 11am.



## CLUBHOUSE RENTALS



Reserve the  
clubhouse for  
your parties!

\$100 Rental Fee

\$150 Deposit

Email or stop in  
to reserve your  
event!

## APPFOLIO

Please be sure to register for the  
online portal at your  
earliest convenience!

You can make rental payments,  
service requests, view leases and  
letters, and purchase renters  
insurance. You can also update  
your information to be sure you get  
all updates!

If you need and invite please let us  
know and we can either email or text  
you the link to set it up!

ACCESS YOUR ONLINE PORTAL  
FROM THE MOBILE APP!



Online Portal  
by AppFolio

## INSURANCE REMINDER

When you are renewing your policy please upload it to the portal so you are not charged the opt out fee of \$12.50.

## SNOW REMINDER

After the snowplows have cleaned an area, please move your cars to the cleaned area so we can have as many spots open as possible.

## FRIENDLY PET REMINDER

It is against your lease and the Health Department to **NOT** pick up after your pets and **NOT** throw the bags away **IMMEDIATELY**.

Please be sure to pick up after your pets.

It is against your lease to have your pets **OFF** their leash. Please be sure to keep your pets on their leash and not in your neighbors patios/areas.



## TRASH/RECYCLING REMINDER

Please remember to always **break down your boxes** before placing them into the recycling bins.

If the recycling or garbage bins are full, please take your items to another trash room, **do not leave it on the floor**.

Also, the rooms are not meant for bigger items and furniture. Please take these items to the dump.



## MAINTENANCE REMINDERS

### **Disposal Issues:**

Please be sure to put permitted items in the disposals.

### **Plumbing Issues:**

Please be sure to NOT flush anything but bodily waste and toilet paper.

*\*Flushable Wipes are not permitted\**

### **Emergencies Are:**

- No heat
- Smoke Detector
- No hot water
- No Power (in your home)
- Water leaks
- Non-Working fridge
- Plugged Toilet
- Lock Outs

